

POSITION: Quality Engineer**Open to internal and external candidates.**

JOB DESCRIPTION: Plans and conducts activities concerned with the quality assurance of industrial processes, materials, and products by performing the following duties. Drafts and implements procedures and work instructions relating to the Quality effort including inspection plans and acceptance tests for Incoming Inspection. Reviews and approves Quality System documentation such as Operations Procedures, Work Instructions, Manufacturing Procedures, drawings and specifications. Assists the Quality and Regulatory Manager in coordination of audits of Spartronics quality systems by FDA, ISO (third party), and Customers. Manages and coordinates the Complaint, Corrective/Preventive Action and Material Review Board processes. Maintains a working knowledge of government and industry quality assurance codes and standards. Utilizes problem solving tools to complete thorough root cause analysis and determines effective corrective actions.

Minimum Requirements: Bachelor's degree in Engineering or science-related field, or significant applicable experience in lieu of degree.

POSITION: Material Estimator**Open to internal and external candidates.**

JOB DESCRIPTION: As a Material Estimator at Spartronics, you'll play a pivotal role providing accurate and detailed quotes and work order costs to our customers. You'll be responsible for working directly with our internal materials and programs teams to coordinate the transition of customer products. Use of Quote/Win(Polydyne), Oracle, NPI data base, Agile, Aegis, Cost Model and RFQ checklist to prepare quotations for customers. Access the Internet to gain information that is useful for quoting. Access company MRP system to identify bills of materials, purchase history for materials, stock status of materials, etc. for quote preparation. Maintain the quote-master file to include all of the information gathered during the preparation of a customer quote. Coordinate with Engineering to determine panelization, tooling requirements and test for every assembly/product.

Minimum Requirements: 2+ years of education or experience in a similar or related position ideally within a materials, manufacturing or electronics environment preferred. Must be proficient in Microsoft Office and have a basic understanding of MRP processes. Print/technical data sheet knowledge preferred. Component identification knowledge preferred. Must be familiar with the basic elements of a manufacturing organization and ability to interdepartmentally collaborate.

POSITION: Automation – 1st shift**Open to internal and external candidates.**

JOB DESCRIPTION: To provide guidance and general maintenance to the machine which places electronic components on printed circuit boards. Be able to read routers, prints, and work orders. Setup machine and place printed circuit board in proper position. Monitor machine placement of electronic components for accuracy. Maintain the machine and stencils, performing daily, weekly, and other periodic maintenance. Inspect assemblies and be able to identify quality defects. Read machine gauges, prints, and inspect parts.

POSITION: Final Assembly – 2nd shift**Open to internal and external candidates.**

JOB DESCRIPTION: To perform all manual assembly tasks in the production of transformers and electronic assemblies to serve our customers. Perform printed circuit insertions and other manual assembly tasks. Prepare printed circuit boards, electronic components, and wire for use in subsequent assembly by participating in a one-piece-flow assembly operation. Responsible for the proper use of simple machines and hand tools to accomplish these tasks. Hand solders electronic components, wires or terminals to printed circuit boards or other assemblies as needed per assembly unit.

POSITION: Product Acceptance, Test – 2nd shift**Open to internal and external candidates.**

JOB DESCRIPTION: The position is responsible for running functional test and in circuit test. The test operator will work closely with technicians to insure smooth flow of assemblies through the test area. Use computers to run functional and in-circuit test. Possess a desire to learn new tasks and accept additional responsibilities as needed.

See HR for additional details on the following previously posted/external opportunities.

If you are interested and meet the minimum requirements, please submit an Internal Job Application to HR. To be eligible to apply you must have been in your current position for at least 90 days.